



## RETURNS and EXCHANGES FORM

Type directly into this form and print, **or**, print a blank form and manually fill in the information. Enclose with your insured and/or trackable return.

Please note: we are not responsible for lost or otherwise undelivered returns that are not trackable or without proof of delivery.

**SHIP RETURNS TO: PatentWear | 216 Mt. Hermon Road, Suite E-147 | Scotts Valley, CA 95066**

**QUESTIONS? Contact us at: orders@patentwear.com**

### STEP 1: YOUR INFORMATION

Original Order Number and/or Date (if available) \_\_\_\_\_

Please select one of the following options, below:

I am returning a gift

**Refund** [issued to original method of payment only; gift recipients who select this option receive a PatentWear.com e-Credit at email specified]

**Exchange** [exchanges are processed and billed as new orders; refunds are issued to original order payment method for value of returned item(s).

If you have already ordered/received an exchange, be sure to choose Refund or e-Credit for this return. Unless credit card info is provided below (to cover shipping), gift exchanges are issued PatentWear e-Credit for the return item value, redeemable online at [www.patentwear.com](http://www.patentwear.com) ]

**PatentWear e-Credit** [sent to the email address you indicate, below right; redeemable online at [www.patentwear.com](http://www.patentwear.com)]

**Original Purchaser:**  Address changed from original order

**Send exchange/e-Credit to:** (if different from info at left)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (incl. area code): \_\_\_\_\_

Phone (incl. area code): \_\_\_\_\_

Email address: \_\_\_\_\_

Email address: \_\_\_\_\_

### STEP 2 : RETURNS

REASON CODE	QUANTITY	SIZE	COLOR	ITEM DESCRIPTION	UNIT PRICE	TOTAL

Reason Codes: 11 Defective 22 Ordered wrong size/color/style/item  
 33 Shipping damage 44 - A) Too small B) Too large C) Bad fit  
 55 Not as expected (please explain, below) 66 Changed my mind  
 77 Other (please explain): \_\_\_\_\_

### STEP 3: EXCHANGES

DESIGN/SKU*	QUANTITY	SIZE	COLOR	ITEM DESCRIPTION	UNIT PRICE	TOTAL

*\*SKU number identifies each PatentWear design, and is indicated beneath every product description on the patentwear.com website.*

### STEP 4: PAYMENT METHOD

Please provide a method of payment from these options (covers USPS shipping costs, and any exchange value exceeding return):

Credit/Debit Card:  VISA  MasterCard  Discover  American Express Signature: \_\_\_\_\_

Card Number (16 digits): \_\_\_\_\_ Expires (mm/yy): \_\_\_\_\_ CVC (3-digits): \_\_\_\_\_